

BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: April 29, 2025 
TO: Madison County Board of Supervisors
FROM: EMA Office
RE: Request of Approval
2025 MS Emergency Services Administrative Professionals Assoc. (ESAP)

We are seeking approval for travel and expenses for Abonie Robicheaux and Jennifer Knight to attend the 2025 MS ESAP Conference in Biloxi, Mississippi. The dates are September 2- 5, 2025.

Both Mrs. Robicheaux and Mrs. Knight serve on the board as Secretary and President.

The registration and hotel information are attached for your review.



Invoice # 2025-106

Date: April 29, 2025

Bill To:

Madison County EMA
1633 W. Peace St.
Canton, MS 39046

For:

2025 MS ESAP Membership Dues & Conf Registration

NAME:

J. Knight / A. Robicheaux

PO#:

n/a

Item Description

Amount

2025 Conference Registration 2x@ 200.00
2025 Membership Dues 2X@50.00

\$400.00

\$100.00

Subtotal	\$500.00
Tax Rate	0.00%
Other Costs	\$0.00
Total Cost	\$500.00

Make all checks payable and mail to:

Emergency Services Administrative Professionals Assoc. (ESAP)

PO BOX 623

Canton, MS 39046

*note: please include registrants name on check or stub

If you have any questions concerning this invoice, use the following contact information:

Tawanna Haynes, Treasurer

msepapassoc@gmail.com



MS ESAP <msesapassoc@gmail.com>

Re: 2025 ESAP Conference Registration Form - Abonie Robicheaux

1 message

Jotform <noreply@jotform.com>

Tue, Apr 29, 2025 at 8:36 AM

Reply-To: abonie.robicheaux@madison-co.com

To: msesapassoc@gmail.com



2025 ESAP Conference Registration Form

Full Name	Abonie Robicheaux
Mailing Address	Street Address: 1633 W. Peace Street City: Canton State / Province: MS Postal / Zip Code: 39046
Place of Employment:	Madison County EMA/ E911
Title/ Position:	Asst. E911 Coordinator
Phone Number	(601) 750-8548
E-mail	abonie.robicheaux@madison-co.com
Shirt Size (PLEASE note that shirts are NOT guaranteed for late registrants):	Medium
Will this be your first ESAP Conference?:	No
Do you have dietary restrictions:	No
MEMBERSHIP DUES (REQUIRED/ PLEASE CHECK BOX)	2025 MEMBERSHIP DUES \$ 50
CONFERENCE REGISTRATION	CONFERENCE REGISTRATION (Early, Postmarked by 8/3/2025) \$200
TOTAL DUE	\$250
	Invoice my Department



MS ESAP <msesapassoc@gmail.com>

Re: 2025 ESAP Conference Registration Form - Jennifer Knight

1 message

Jotform <noreply@jotform.com>
Reply-To: jennifer.knight@madison-co.com
To: msesapassoc@gmail.com

Tue, Apr 29, 2025 at 8:34 AM



2025 ESAP Conference Registration Form

Full Name	Jennifer Knight
Mailing Address	Street Address: 1633 W. Peace Street City: Canton State / Province: MS Postal / Zip Code: 39046
Place of Employment:	Madison County EMA/ E911
Title/ Position:	E911 Coordinator/ Office Manager
Phone Number	(601) 502-5194
E-mail	jennifer.knight@madison-co.com
Shirt Size (PLEASE note that shirts are NOT guaranteed for late registrants):	Large
Will this be your first ESAP Conference?:	No
Do you have dietary restrictions:	No
MEMBERSHIP DUES (REQUIRED/ PLEASE CHECK BOX)	2025 MEMBERSHIP DUES \$ 50
CONFERENCE REGISTRATION	CONFERENCE REGISTRATION (Early, Postmarked by 8/3/2025) \$200
TOTAL DUE	\$250
	Invoice my Department

• HOTEL RESERVATION INFORMATION

- **Hotel & Venue:**

The Golden Nugget

151 Beach Blvd.

Biloxi, MS 39530

Room Rates:

\$69.00 to \$89.00 nightly

(plus tax & fees)

Reservation Info:

Use GROUP CODE: **S250363**

Call 800-777-7568

or

Direct Link:

<https://goldennuggetbiloxi.reztrip.com/ext/promoRate?property=1262&mode=b&pm=true&sr=1002929&vr=3>

Please note that cut-off date: Thursday, August 3, 2025 or until block is full.